

Paris City Commission  
Commission Chambers  
Paris, Kentucky  
September 12, 2017

The Paris City Commission met in a regular session at 9:00 a.m. on Tuesday, September 12, 2017.

Mayor, Michael Thornton, called the meeting to order and the Pledge of Allegiance was recited.

City Clerk, Stephanie Settles, conducted roll call.

**Present**

Mayor, Michael Thornton, Commissioner, Matt Perraut, Commissioner, Wallis Brooks, Commissioner, Tim Gray.  
Commissioner, Michael Kendall was absent.

**Others in Attendance**

City Manager, Daron Jordan, Assistant City Manager, Mike Withrow, City Attorney, Bryan Beaman, CPA, Brad Oberlander, and City Clerk & Treasurer, Stephanie Settles.

Upon determining a quorum was present for the transaction of business, City Manager, Daron Jordan proceeded to conduct the meeting.

**Approve Minutes**

Motion by Brooks, seconded by Perraut, to approve minutes of August 22, 2017 Regular Meeting. The motion carried by roll call vote of 4-0 with Gray, Brooks, Perraut, and Thornton voting Aye.

**Public Comment**

Ned Sheehy requested street closure and parking access for Oktober Fest on Friday, September 15 and Pumpkin Festival on Saturday, September 16, 2017.

Motion by, Brooks, seconded by Perraut, approving use of a parking lot located on 4<sup>th</sup> and Pleasant street for Oktober Fest on Friday, September 15, 2017; and street closure from 4<sup>th</sup> Street to the Courthouse square on Saturday, September 16, 2017 for the Pumpkin Festival. The motion carried by roll call vote of 4-0 with Gray, Brooks, Perraut, and Thornton voting Aye.

**Old Business/Action Items**

Second Reading of an Ordinance read by Bryan Beaman adopting the 2017 supplement to the Code of Ordinances. Motion by Brooks, seconded by Perraut, approving Ordinance 2017-12. The motion carried by roll call vote of 4-0 with Gray, Brooks, Perraut, and Thornton voting Aye.

**CITY OF PARIS  
ORDINANCE 2017-12**

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES  
OF THE CITY OF PARIS, KENTUCKY.

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio has completed the 2017 supplement to the Code of Ordinances of the City of Paris, Kentucky, which supplement contains all ordinances of a general nature enacted since the prior supplement to the Code of Ordinances of this municipality; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on or make references to sections of the Kentucky Revised Statutes;

WHEREAS, it is the intent of the Commission to accept these updated sections in accordance with the changes of the law of the Commonwealth of Kentucky;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF PARIS:

**Section 1.** That the 2017 supplement to the Code of Ordinances of the City of Paris, Kentucky, as submitted by American Legal Publishing Corporation of Cincinnati, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.

**Section 2.** This Ordinance shall take effect and be in force from and after its date of passage and publication in summary as required by law.

Introduced and First Reading: Regular Meeting, August 22, 2017

Second Reading and Enacted: Regular Meeting, September 12, 2017

Signed by the Mayor: September 12, 2017

Published in Summary: September 20, 2017

**CITY OF PARIS, KENTUCKY**  
Michael Thornton Mayor

**ATTEST:**

Stephanie Settles, City Clerk

Second Reading of an Ordinance read by Bryan Beaman revising the city's personnel travel policy. Motion by Perraut, seconded by Brooks, approving Ordinance 2017-13. The motion carried by roll call vote of 4-0 with Gray, Brooks, Perraut, and Thornton voting Aye.

**CITY OF PARIS  
ORDINANCE NO. 2017-13**

AN ORDINANCE RELATING TO REVISIONS TO THE CITY'S PERSONNEL POLICY CONCERNING TRAVEL  
POLICY

WHEREAS, the Board of Commissioners elects to revise the City's travel policy.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS CITY COMMISSION THAT THE CITY ORDINANCE CONCERNING PERSONNEL POLICIES BE AMENDED BY THE ADOPTION OF THE ATTACHED TRAVEL POLICY.

The foregoing ordinance shall take effect immediately upon execution and publication.

The foregoing ordinance was introduced and read for the first time as the City Commission's regular meeting of August 22, 2017. Read for the second time, adopted and approved at its regular meeting of September 12, 2017.

APPROVED:  
Michael Thornton, Mayor

ATTESTED BY:  
Stephanie Settles, City Clerk

Andrea Lacy with Paris Bourbon County Planning and Mike Asalon of GRW Engineers, Inc. discussed preliminary cost breakdown for the Transportation Alternative Program Grant. Formal grant application will be presented at the next council meeting for approval.

Motion by Thornton, seconded by Perraut, approving the promotion of William Hurst to the position of Police Lieutenant effective immediately. Also, naming Officer Joseph Stevenson as an alternate for promotion within the next 12 months should an opening become available. The motion carried by roll call vote of 4-0 with Gray, Brooks, Perraut, and Thornton voting Aye.

Motion by Gray, seconded by Thornton, approving a contingent offer of employment as a Patrol Officer to Mathew Royle. The offer is contingent upon completing a physical examination and drug screen requirements. The motion carried by roll call vote of 4-0 with Gray, Brooks, Perraut, and Thornton voting Aye.

Daron Jordan discussed the City of Paris safety officer will provide an escort for the Bourbon County High School Homecoming parade. Sating the parade will begin at Wayne Avenue, onto Main Street and back to the high school on October 6, 2017 beginning at 5:30 pm. Jordan emphasized there would not be street closures, this will be an escort thru town.

Motion by Perraut, seconded by Brooks, approving and authorizing the Mayor to sign an engagement letter with RFH Consultants to audit the City of Paris financial statements of the governmental actives for the year ended June 30, 2017. The motion carried by roll call vote of 4-0 with Gray, Brooks, Perraut, and Thornton voting Aye.

Motion by Thornton, seconded by Perraut, authorizing a 2004 Ford Explorer, Vin # 1FMZU72K34UA88460 to surplus and sell at auction. The motion carried by roll call vote of 4-0 with Gray, Brooks, Perraut, and Thornton voting Aye.

Daron Jordan discussed letter received from David Wesler from the New Paris Ohio Chamber of Commerce. Inviting all Paris Kentucky Officials to participate in the New Paris Ohio AppleFest and Bi-Centennial Parade on Saturday, September 23, 2017 at 11:00 a.m. Jordan stated Assistant City Manager, Mike Withrow, City Clerk, Stephanie Settles along with himself will be participating in the parade.

Motion by Brooks, seconded by Perraut, approving Trick-or-Treat on October 31, 2017 from 6-8p.m. The motion carried by roll call vote of 4-0 with Gray, Brooks, Perraut, and Thornton voting Aye.

Motion by Gray, seconded by Perraut, to approve payment of invoices as presented. The motion carried by roll call vote of 4-0 with Gray, Brooks, Perraut, and Thornton voting Aye.

**General Fund**

VENDOR NAME	AMOUNT	DESCRIPTION OF PURCHASE
A ACTION PEST CONTROL OF KENTUCKY	\$ 52.50	MAINTENANCE CONTRACT - ALL GF DEPARTMENTS
AMAZON.COM	\$ 48.19	TECHNICAL SUPPLIES - CITY MANAGER/BUILDING
AT&T -5019	\$ 778.09	COMMUNICATIONS - ALL GF DEPARTMENTS
AT&T MOBILITY	\$ 87.62	COMMUNICATIONS - FIRE DEPARTMENT
AT&T ONENET SERVICE	\$ 9.66	COMMUNICATIONS - FIRE DEPARTMENT
BME INC	\$ 291.00	BUILDING UPKEEP - CITY MANAGER/BUILDING
BOURBON COMMUNITY HOSPITAL	\$ 40.00	DRUG SCREENS - POLICE DEPARTMENT
BOURBON COUNTY FISCAL COURT	\$ 29,268.62	REIMBURSE P&Z/DES - GENERAL FUND
CBS PERSONNEL SERVICES, LLC	\$ 183.00	REIMBURSE NET PROFITS - GENERAL FUND
CENTRAL KENTUCKY MECHANICAL SERVICES	\$ 438.00	VEHICLE MAINTENANCE - STREET DEPARTMENT
CINTAS CORPORATION	\$ 188.90	UNIFORM SERVICE/BUILDING SUPPLIES - STREETS & CM/BLDG
CLEAN SWEEP JANITORIAL SVC LLC	\$ 1,400.00	CONTRACT SERVICES - CITY MANAGER/BUILDING
	\$ 829.00	VEHICLE MAINTENANCE - POLICE DEPARTMENT
COMPUTERAID INTERNATIONAL	\$ 250.00	CONTRACT SERVICES - CLERK/TREASURER
EADS HARDWARE	\$ 357.84	OTHER MATERIALS/SUPPLIES - STREET DEPARTMENT
	\$ 47.91	BUILDING MAINTENANCE - FIRE DEPARTMENT
FIELDS, WILLIAM	\$ 55.97	REIMBURSE VEHICLE MAINTENANCE - FIRE DEPARTMENT
GALL'S LLC	\$ 114.60	SAFETY CLOTHING/GEAR - POLICE DEPARTMENT
GREATAMERICA FINANCIAL SERVICES	\$ 34.59	POSTAGE METER - CITY MANAGER/BUILDING
GRW ENGINEERS	\$ 7,758.90	PROFESSIONAL SERVICES - CITY MANAGER/BUILDING
HILLYARD KENTUCKY	\$ 637.72	REIMBURSE MEALS - POLICE DEPARTMENT
INNOVATIVE CREDIT SOLUTIONS	\$ 51.00	DUES - POLICE DEPARTMENT
JORDAN, DARON	\$ 122.73	REIMBURSE TRAVEL/MEALS - CITY MANAGER/BUILDING
KENTUCKY MOTORS OF PARIS	\$ 129.22	VEHICLE PARTS - STREET DEPARTMENT
	\$ 186.45	SPECIFIC SUPPLIES - FIRE DEPARTMENT
KENTUCKY UTILITIES	\$ 6,406.90	UTILITIES - STREET & FIRE DEPARTMENTS
KRONOS	\$ 533.99	CONTRACT SERVICES - ALL GF DEPARTMENTS
MARTIN'S SANITATION SERVICE	\$ 100.00	CONTRACT SERVICES - COMMISSION
MURPHY ELEVATOR COMPANY	\$ 746.49	MAINTENANCE AGREEMENTS - CITY MANAGER/BUILDING
ORR SAFETY CORPORATION	\$ 708.52	TECHNICAL SUPPLIES - FIRE DEPARTMENT
RILEY OIL COMPANY	\$ 3,177.44	DIESEL/GAS - ALL GF DEPARTMENTS
SETTLES, STEPHANIE	\$ 57.03	REIMBURSE TRAVEL - CLERK/TREASURER
SHRM	\$ 99.50	DUES - CITY MANAGER/BUILDING
SOPHICITY	\$ 7,062.60	CONTRACT SERVICES - CITY MANAGER/BUILDING

STANDARD BUSINESS MACHINES	\$ 113.94	MAINTENANCE AGREEMENTS - CITY MANAGER/BUILDING
STAPLES ADVANTAGE	\$ 99.99	OFFICE SUPPLIES - CITY MANAGER/BUILDING
STEVENSON, JOE	\$ 76.50	REIMBURSE BOOTS - POLICE DEPARTMENT
TIME WARNER CABLE/SPECTRUM	\$ 253.38	COMMUNICATIONS - GF DEPARTMENTS
<b>TOTAL:</b>	<b>\$ 62,797.79</b>	

**Utility Fund**

VENDOR NAME	AMOUNT	DESCRIPTION OF PURCHASE
A ACTION PEST CONTROL	\$ 52.50	MAINTENANCE AGREEMENTS - ALL UF DEPARTMENTS
ALLEN WOLFE	\$ 3,800.00	REIMBURSE DRIVE-WAY DAMAGE - WATER DISTRIBUTION
ALLISON BISHOP	\$ 45.18	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
AMAZON CREDIT CARD	\$ 113.07	BUILDING MAINTENANCE - WATER PLANT
	\$ 875.00	SPECIFIC SUPPLIES - WWTP
AMERICAN DEVELOPMENT CORPORATION	\$ 2,777.75	TREATMENT CHEMICALS - WATER PLANT
AMERICAN MUNICIPAL POWER ASSOCIATION	\$ 239,937.49	POWER PURCHASE - POWER PRODUCTION
ANIXTER INC	\$ 536.20	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
AT&T - 5014	\$ 65.00	COMMUNICATIONS - SANITATION
AT&T - 5019	\$ 97.40	COMMUNICATIONS - UTILITY ADMINISTRATION
AT&T ONENET SERVICE	\$ 12.21	COMMUNICATIONS - ALL UF DEPARTMENTS
BLUEGRASS KESCO	\$ 200.00	TREATMENT CHEMICALS - WATER PLANT
BRENNTAG MIDSOUTH	\$ 2,802.50	TREATMENT CHEMICALS - WATER PLANT
BROWNSTOWN ELECTRIC SUPPLY	\$ 4,500.00	MAJOR CAPITAL OUTLAY - ELECTRIC DISTRIBUTION
CCP INDUSTRIES	\$ 917.89	SAFETY GEAR - WWTP
CENTRAL KY MECHANICAL SERVICES	\$ 2,670.26	VEHICLE MAINTENANCE - SANITATION
CINTAS CORPORATION	\$ 1,609.70	UNIFORM SERVICE - ALL UF DEPARTMENTS
CI THORNSBURG CO INC	\$ 811.05	TREATMENT CHEMICALS - WATER PLANT
CITY TIRE OF PARIS	\$ 75.00	VEHICLE MAINTENANCE - ELECTRIC DISTRIBUTION
DALE, CORBIN	\$ 100.00	REIMBURSE SAFETY BOOTS - ELECTRIC DISTRIBUTION
		REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
DANNY MCFARLAND	\$ 29.85	
DOYLE, BILLY	\$ 100.00	REIMBURSE SAFETY BOOTS - WWTP
EADS HARDWARE	\$ 306.43	EQUIPMENT PARTS - WWTP
	\$ 23.48	EQUIPMENT PARTS - POWER PRODUCTION
	\$ 160.50	OTHER MATERIALS/SUPPLIES - ELECTRIC DISTRIBUTION
	\$ 17.99	BUILDING MAINTENANCE - WATER PLANT
	\$ 264.23	SPECIFIC SUPPLIES - WATER DISTRIBUTION
FAIRBANKS SCALES	\$ 673.00	MAINTENANCE AGREEMENT - WATER PLANT
	\$ 673.00	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
FASTENAL COMPANY	\$ 282.64	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
FIELDS AUTO BODY	\$ 75.00	VEHICLE MAINTENANCE - WWTP
FOUSER ENVIRONMENTAL	\$ 1,292.00	LAB TESTING - WATER PLANT & WWTP
GREATAMERICA FINANCIAL	\$ 34.58	POSTAGE METER - UTILITY ADMINISTRATION
HACH COMPANY	\$ 856.55	TREATMENT CHEMICALS - WATER PLANT
HAMILTON-HINKLE PAVING CO	\$ 277.50	CONSTRUCTION MATERIALS - WATER DISTRIBUTION
HAYES PIPE SUPPLY INC	\$ 4,091.65	SPECIFIC SUPPLIES - WATER DISTRIBUTION
	\$ 51.60	EQUIPMENT PARTS - WWTP
	\$ 124.79	OTHER MATERIAL/SUPPLIES - SANITATION
	\$ 46.35	EQUIPMENT PARTS - ELECTRIC DISTRIBUTION
KRONOS	\$ 221.76	CONTRACT SERVICES - ALL UF DEPARTMENTS
KYMEA	\$ 41,978.79	PROFESSIONAL SERVICES - UTILITY ADMINISTRATION
KENTUCKY UTILITIES	\$ 25,771.17	JUNE TRUE-UP - POWER PRODUCTION
	\$ 9,974.79	UTILITIES - WATER PLANT & WWTP
MARICELA ZENTENO	\$ 47.23	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
MARIE KNIPP	\$ 69.93	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
MARTIN'S PIPELINE INSPECTION	\$ 947.50	CONTRACT SERVICES - WWTP
MECHANIC MASTERS	\$ 3,030.46	VEHICLE MAINTENANCE - ELECTRIC DISTRIBUTION
NEWGEN STRATEGIES & SOLUTIONS	\$ 1,000.00	PROFESSIONAL SERVICES - POWER PRODUCTION
PARTSMASTER	\$ 144.37	EQUIPMENT PARTS - WWTP
PEARL SUPPLIES LLC	\$ 3,236.31	TREATMENT CHEMICALS - WWTP
POSTMASTER	\$ 5,000.00	UTILITY POSTAGE - UTILITY ADMINISTRATION
QUILL	\$ 217.95	OFFICE SUPPLIES - WWTP
RUMPKE	\$ 2,045.98	SLUDGE REMOVAL - WWTP
SHRM	\$ 99.50	DUES - UTILITY ADMINISTRATION
SMART, CHAD	\$ 100.00	REIMBURSE SAFETY BOOTS - WATER PLANT
SOPHCITY	\$ 1,266.60	CONTRACT SERVICES - ALL UF DEPARTMENTS
SOUTHERN STATES - LEXINGTON	\$ 16.83	OPERATING FUEL - RECYCLING CENTER
STANDARD BUSINESS MACHINES	\$ 113.95	MAINTENANCE AGREEMENT- UTILITY ADMINISTRATION
	\$ 400.00	OFFICE SUPPLIES - WWTP
TIME WARNER CABLE/SPECTRUM	\$ 199.99	COMMUNICATIONS - WWTP
	\$ 99.99	COMMUNICATIONS - WATER PLANT
	\$ 159.94	COMMUNICATIONS - ELECTRIC DISTRIBUTION
	\$ 168.89	COMMUNICATIONS - UTILITY ADMINISTRATION
UNITED STATES DEPT OF ENERGY	\$ 6,794.17	POWER PURCHASE - POWER PRODUCTION
USA BLUE BOOK	\$ 321.83	LAB TESTING - WATER PLANT
WESCO DISTRIBUTION INC	\$ 2,994.00	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
<b>TOTAL</b>	<b>\$ 377,801.27</b>	

Chamber of Commerce & Tourism Commission, Debra Hamelback

- Expressed her appreciation for the support received for the Chamber of Commerce Gala.
- Completed three successful ribbon cuttings with another planned for Wednesday, September 13, 2017.
- Leadership Central Kentucky Leadership Bourbon County day will be Wednesday, September 20, 2017.
- Lunch and Learn free luncheon on Thursday, September 21, 2017 at Oasis.

Planning & Zoning Administrator, Andrea Pompei Lacy

- Continuing to work on subdivision regulations.
- Community bike and pedestrian meeting will be on September 19, 2017 from 6-8 p.m. at the Health Department.
- Bourbon Country Burn bike ride is scheduled for October 1, 2017.
- In vision Paris Bourbon County was successful with over 100 participates.
- Flood Mitigation meeting September 12, 2017 2-4 p.m. at the Library.

Water Treatment Plant Superintendent, Chad Smart

- Reported the water loss percentage for August was 25.8%

Electric Department Superintendent, Steve Sexton

- Substation is 75-80 % complete.
- Discussed the need for repairs on the structures located at 6 Legion Drive.

Motion by Perraut, seconded by Brooks, to approve publishing an RFP for remodel or demolition and new build of a building located at 6 Legion Drive. The motion carried by roll call vote of 4-0 with Gray, Brooks, Perraut, and Thornton voting Aye.

Assistant Chief of Police, Myron Thomas

- New Computers, printers and accessories have arrived, working with Sophicity to complete the set up.
- Working on accreditation.

Interim Fire Chief, Michael Duffy

- Requested permission to purchase radios for EMS not to exceed \$ 7,500.

Motion by Gray, seconded by Perraut, approving the purchase of radios for EMS not to exceed \$ 7,500. The motion carried by roll call vote of 4-0 with Gray, Brooks, Perraut, and Thornton voting Aye.

Fire Department, Rick Covington

- Announced his retirement effective September 30, 2017.
  - Mayor Thornton, Commissioner Gray, and City Manager Daron Jordan each extended their appreciation to Rick for his years of service.

Human Recourses Director, Erin Morton

- Open positions
  - 3 Wastewater and Distribution & Collections,
  - 3 Fire Department
  - 1 Street Department
  - 1 Sanitation Department
  - 2 Dispatch
- 3 new retirements filed for the end of the month due to the retirement changes.

Assistant City Manager, Mike Withrow

- Provided an update for the dilapidated property at 146 Virginia Avenue. A public hearing was held, the property owner was a no show. The process is moving forward and a PO has been issued to begin demolition.

City Manager, Daron Jordan

- Discussed theft of utility services nine theft of services was caught within the last month and count is continuing to rise. Jordan stated a formal policy and procedure will be prepared and submitted for review at the next meeting.

Commissioner, Tim Gray

- Expressed concerns with the retirement of quality employees.
- Inquired when the roof repair will begin. Mike Withrow responded the mobilization date was set for September 12, 2017 due to the rain he is unsure when the mobilize date will be.
- Asked if the City will have heavy trash pick up again this year; requesting Daron to speak with the department for their suggestions and ideas how to improve the process.

Motion by Thornton, seconded by Perraut, to go into executive session to discuss pending litigation for which disclosure of details might compromise litigation posture, pursuant to KRS 61.810(1)(c). Time being 10:12 a.m.

With no action taken during executive session, motion by Thornton, seconded by Perraut, the motion unanimously carried to exit executive session and resume regular session. Time being 10:18 a.m.

**Adjournment:**

Motion by Gray, seconded by Brooks, the motion unanimously carried to adjourn the meeting at 10:18 a.m.

Mayor, Michael Thornton

Attest:

City Clerk/Treasurer, Stephanie Settles

Minutes approved, as presented, at September 26, 2017 Commission Meeting.